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Jennifer started by saying how important a change management plan is for a successful project. That ' s because a change management plan defines activities and roles for managing and controlling change when executing a project. There are five phases in a project: initiate, plan, execute, monitor and control, and close. During the life cycle of a project, change can occur during the execution, monitoring and controlling phases.

[How to Make a Change Management Plan](#)

The Change Management Plan was created for the Inventory Services (IS) Project in order to set expectations on how the approach to changes will be managed, what defines a change, the purpose and role of the change control board, and the overall change management process.

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Change Management Plan A plan that is developed at the beginning of a project that outlines the actions that will be taken to lead at the change management level. This is typically developed by the project sponsor or a change management professional representing the sponsor.

[3 Examples of a Change Management Plan - Simplifiable](#)

A change management project plan is a document that will help you to evaluate any change that a project must undergo - and it will help to keep projects on track. Before continuing with this article, you may wish to take a moment to download the example of a change management project plan template from our media gallery.

[Change Management Plan Example for Managing Change ...](#)

The project plan (sometimes called the project prospectus at the early stages of a project) is the definition document for your project. You use it to organize the project and communicate project information to others. When a project begins, the project plan may be only 5 to 10 pages, and targets the project sponsors and newly formed team.

[How to Write a Project Plan for Change Management](#)

The Change Management Plan is used to describe the process for dealing with changes within the project. The Change Management plan will specify how changes are requested, usually via a Change Request form. The plan will specify what information will be captured by the Change Request and who can generate such a request.

[Change Management Plan - Project Management Knowledge](#)

Change management focuses on the changes that members of an organization face during a business-related transition. For change management to be completed smoothly, tools, processes and plans must be in place to mitigate potential concerns and anticipated problems. A change management project plan is essential.

[How to Develop a Change Management Project Plan | Bizfluent](#)

Whereas the project charter is the high-level vision for your project, your project management plan is where you break this vision down into the actual day-to-day execution of your project, covering everything you need to do to reach your project goals.

[How To Build A Perfect Project Management Plan](#)

To write a change management plan for an organization, start by listing the contributing factors, such as performance gaps or new technology. Next, describe the change and how it affects job roles, procedures, policies, and structural organization. Then, list the departments, groups, and stakeholders affected by the plan.

[How to Write a Change Management Plan: 15 Steps \(with ...](#)

A change management plan helps manage the change process, and also ensures control in budget, schedule, scope, communication, and

resources. The change management plan will minimize the impact a change can have on the business, employees, customers, and other important stakeholders.

~~Expert Guide to Writing a Change Management Plan | Smartsheet~~

Whereas project management focuses on the processes and activities needed to complete a project (such as a new software application), change management focuses on the people affected by those projects (or other changes within the organization).

~~Project Management vs. Change Management | Lucidchart Blog~~

The change management team or project leaders must design a communication plan that addresses the needs of frontline employees, supervisors and executives. Each audience has particular needs for information based on their role in the implementation of the change. 3. Sponsor Activities and Sponsor Roadmaps

~~Change Management Process—Prosci~~

Project management is the management of the change process required to achieve that end target, within certain time and cost parameters. There are five distinct steps in effectively managing a change process—in doing project management: • Defining the change objective. • Developing a strategy and plans to achieve that objective.

~~Managing Change Through Project Management~~

Change Management Plans are developed to support a project to deliver a change. It is typically created during the planning stage of a Change Management Process. Here is a great resource for an overview of effective change models, methodologies, and frameworks.

~~8 Steps for an Effective Change Management Process...~~

Change management Change management is often needed to ensure continued survival or business relevance. Combining change management with the management of project-work offers the best potential for delivering new results and capabilities, successfully embedding the change and enabling the required benefits.

~~What is change management and organisational change? | APM~~

The change management plan is used to define the processes and procedures used to monitor and control change on the project. When a request for change is contemplated, the change management plan governs what steps must happen before the change is considered and before it becomes approved and implemented. Need a Project Manager?

~~Change Management Plan Template | MyPM~~

While each of these initiatives needs change management to be successful, the right amount and approach for change management will be different. Change management strategies define the approach needed to manage change given the unique situation of your project. Below are the three steps to creating a change management strategy. 1.

~~Why You Need A Change Management Strategy~~

There are two kinds of change management plans. The first kind addresses the impact of change on an organization that can ease the transition so that the project can move accordingly even if changes were made to the plan. The second tracks change to a single project, creating a clear record of product tweaks or alterations to the project scope.

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